

**OFFICIAL**

**LINCOLN SCHOOL COMMITTEE**

**LINCOLN, RI 02865**

**DATE: January 17, 2006**

**TIME: 7:00pm – Budget Workshop - Open**

**PLACE: Lincoln High School - Library**

**135 Old River Road, Lincoln, RI 02865**

**SCHOOL COMMITTEE MEMBERS PRESENT: Jeffrey Weiss, Chair; MaryAnn Roll, Vice Chair; John Zangari, Clerk; Elizabeth Robson, Julie Zito, and Jerry St. Germain.**

**ADMINISTRATORS IN ATTENDANCE: John Tindall-Gibson, Superintendent; Georgia Fortunato, Lori Miller, Mark Gadbois, and Angelo Mencucci.**

**Motion by St. Germain to open meeting. Seconded by Zito. All in favor. Motion carried.**

**Tindall-Gibson said we were here to take a look at the middle school budget. Janet Griffith and Bruce Macksoud are here to answer any questions.**

**Miller said the staffing is broken into three pieces. The current middle school staffing, the gr. 6 staffing which are the teachers coming from**

the other elementary schools, and personnel/salary schedule and new personnel.

Macksoud went through each position. He said the top four positions which is a World Language teacher, an Art teacher, a Business teacher, and a Music teacher are needed for the 6th grade students as a related art. They wanted a linear line for 6, 7, and 8 curriculum. Weiss asked if we need a 1.0 Art teacher at the new middle school. Fortunato said she and Margaret reviewed both the Music for the elementary schools, as well as, the Art. They were able to conclude for the 2006-07 school year that they would require 3.8 FTEs. That would leave them a .6 which would give three days of coverage at the middle school in the area of Music. They would require a 3.3 FTE for Art in the elementary schools. There would be an overage of a 1.2 to meet the needs of Art at the middle school. This will impact the integrated Arts because the schedules overlap. Lonsdale is the only school who has integrated Arts.

Macksoud said the keyboarding teacher is necessary to teach gr. 6. Grade 6 is age appropriate. The request was passed by the Curriculum Advisory Board.

Brunetti asked if Dave Enos, who currently teaches middle school band, will continue there. He will not continue. Macksoud said he is hoping someone at the elementary school can teach one period a day at the middle school.

**Macksoud has requested a 1.0 guidance counselor because they have two and are looking for one for each grade. Most middle schools have this set up. Roll wants to know the actual interaction with the students. If it's about pushing paper and scheduling, then she has a problem. He believes a guidance counselor is the right person because they are also a full-time social worker. Roll asked if the guidance curriculum from the State was adopted. Griffith said she did not think so.**

**Dziobek asked what the projected enrollment is. Macksoud said 825.**

**Speech/Language is dictated by requirements and regulations. A full-time Social Worker is very necessary for a middle school of that size. Weiss asked what they are doing now. Mrs. McComiskey divides her time between both schools.**

**Macksoud said the new middle school needs a 1.5 librarian. RIEMA has to do with library and library services. He handed out "proposed" library standards. They are not mandated regulations but rather images of quality programs. They will be approved shortly. With one librarian, you are looking at the library being closed for one full period and one lunch period each day. And every other day, the library will be closed two full periods and one lunch period. Weiss asked why the secretary can't keep the library open during that time? Macksoud said the library secretary doesn't have that authority. They**

are not a certified librarian. The new library would be closed seven periods a week, plus five lunches. Roll asked if the teachers would have access to the library when the librarian is not there. Macksoud said they would not. Zangari rephrased Roll's question. Macksoud wasn't sure of the answer but would find out.

Weiss asked why a librarian has a prep period. It is due to the Teacher's Contract. Zito asked the difference between a library assistant and a library secretary. Macksoud will look into it. Robson asked if the librarians participate in common planning time. No, they do not. There were discussions of a .5 librarian be shared between the MS and HS.

Macksoud discussed two day custodians and grounds/maintenance. He thinks that area would be a foolish cut. You want that place to look spotless.

January 17, 2006

Page 2

Macksoud requested an additional Assistant Principal. He is going from 550 kids to 825 kids. It is the goal of the administrative team to divide the school into smaller learning community/houses. Macksoud

**discussed comparisons from other schools.**

**Dziobek asked if each of the positions proposed have job descriptions. Macksoud said all exist but an organization chart needs to be created. His management structure is done with smaller learning communities.**

**Macksoud discussed Team Leaders. A Team Leader would lead and organize team meetings, develop agendas, evaluate team goals, provide leadership and develop more effective student/parent contact, and interdisciplinary units.**

**Dziobek asked Macksoud to estimate the financial impact on the substitution line. Macksoud to review.**

**Miller reviewed the new positions for the new middle school. Brunetti thinks ten custodians are too much. Outsourcing is another option.**

**The library books were discussed for the new middle school. They are part of the bond.**

**Miller reviewed the front page of the budget. The middle school is increasing by \$1.2M. New positions is \$957K, salary only. \$258K in utilities, and \$751K for grade 6. This is an increase of 49%.**

**St. Germain asked what our total budget increase was. Miller said it**

is 14.5%. He doesn't want to rip up the other schools because of the numbers caused by the growth of opening a new school.

Dziobek asked why people were noted as coming in at 4th step. Miller said it was basically a safety net. She budgets people coming in with family plan for medical. This is hard to budget. The employees are offered family/individual per contract.

Motion to adjourn meeting by St. Germain. Seconded by Zito. All in favor. Motion carried.

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JOHN ZANGARI, CLERK      DATE